



As a condition of employment, all new hires may be requested to submit to a simple substance abuse test prior to beginning to work.

Colwen Management Application for Employment

PERSONAL DATA

LAST NAME	FIRST	MIDDLE INITIAL	
HOME ADDRESS			
Street	City	State	Zip
Telephone ()			

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

EMPLOYMENT INFORMATION

Position(s) applied for	Pay Expected \$ _____ per hour
PLEASE I understand that an offer of employment, and my continued employment with Colwen Management INITIAL. are contingent upon satisfactory proof of my authorization to work in the United States.	
SOCIAL SECURITY NUMBER	Will you be required to obtain a work permit in this State? <input type="checkbox"/> Yes <input type="checkbox"/> No
If you are a veteran of any branch of the U.S. Armed Forces, did you acquire skills which would be relevant for the position for which you are applying? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please describe:	
Have you ever been employed by Marriott International? <input type="checkbox"/> Yes <input type="checkbox"/> No Have you ever been employed by Colwen Management? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, specify location(s) and date(s).	
How were you referred to the Hotel?	
The following conditions may be required at some point in the job assignment. If required, would you be willing to work: A. Shift Work? <input type="checkbox"/> Yes <input type="checkbox"/> No B. Rotational Work Schedule? <input type="checkbox"/> Yes <input type="checkbox"/> No C. Work schedule other than Monday thru Friday? <input type="checkbox"/> Yes <input type="checkbox"/> No D. Holidays? <input type="checkbox"/> Yes <input type="checkbox"/> No E. Overtime? <input type="checkbox"/> Yes <input type="checkbox"/> No	
When could you be available to begin work:	
Type of employment desired: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Temporary <input type="checkbox"/> Summer	

EDUCATION AND TRAINING

TYPE OF SCHOOL	NAME AND ADDRESS OF SCHOOL	DATES ATTENDED (OPTIONAL)	GRADUATED		TYPE OF DEGREE DIPLOMA OR CERTIFICATE	MAJOR/MINOR FIELD OF STUDY
			YES	NO		
High School						
College or University						
Other Education						
FOREIGN LANGUAGES (List fluent only)		1.	<input type="checkbox"/> READ	<input type="checkbox"/> WRITE	<input type="checkbox"/> SPEAK	
		2.	<input type="checkbox"/> READ	<input type="checkbox"/> WRITE	<input type="checkbox"/> SPEAK	

SECURITY DATA

Have you been convicted of a felony within the past five years? Yes No

If yes, briefly describe the circumstances of your conviction, indicating the date, nature, and place of the offense and disposition of the case:

EMPLOYMENT EXPERIENCE

Company Name and Address	Dates Employed Month Year	Base Rate Pay	Position Title and Description of Duties	Reason for Leaving
Telephone ()	From	Starting \$ per		Supervisor
	To	Final \$ per		
Telephone ()	From	Starting \$ per		Supervisor
	To	Final \$ per		
Telephone ()	From	Starting \$ per		Supervisor
	To	Final \$ per		

May we contact your PRESENT employer to verify the above?

- No, you may not contact
 Yes, you may contact
 Yes, you may contact at a later date

(please specify, after acceptance of offer or specific date, if appropriate:

PLEASE READ THE FOLLOWING STATEMENT CAREFULLY

- I authorize the person, schools, current employer (if approved by me in the Employment Experience Section) and other organizations or employers named in this application to provide Colwen Management with any relevant information that may be required to arrive at an employment decision.
- I understand and agree that
 - The information that I have provided is accurate to the best of my knowledge and subject to verification by Colwen Management.
 - A material misrepresentation or deliberate omission of a fact in my application may be justification for refusal of employment or, if employed, termination by Colwen Management.
 - Although management makes every effort to accommodate individual preferences, business needs at times make the following conditions mandatory: overtime, shift work, a rotating work schedule, or a work schedule other than Monday thru Friday. I understand and accept these conditions of my continuing employment.
- I understand that nothing contained in this employment application or in the granting of an interview is intended to create an employment contract between myself and Colwen Management for either employment or for the providing of any benefit. No promises regarding continued employment have been made to me, and I understand that no such promises or guarantees are binding upon Colwen Management unless made in writing.

PLEASE SIGN HERE _____ DATE _____

Colwen Management does not discriminate in hiring for employment on the basis of race, color, religion, national origin, sex, age, disability, sexual orientation or veteran status. No question on this application is intended to secure information to be used for such discrimination.

THIS APPLICATION WILL RECEIVE ACTIVE CONSIDERATION FOR THIRTY DAYS